



**Clestine I. Herbert**  
**Speaker, Coach, Author**

**President, Divine Discipline**  
**"You Can't Afford To Be Like Everybody Else"™**

## **SPEAKER AND TRAVEL REQUIREMENTS**

Please review this list and ensure that you are able to comply with everything on this list. Any questions please discuss with Clestine's assistant, **Christine @1-866-456-1126** or call 813-482-8633.

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### **FEES**

**Fees:** Vary based upon length of presentation, audience size, location of event and other factors. Please call or email to be quoted an exact fee for your event.

**Deposit:** 25% of fee is required to confirm date. Balance to be paid on the day of the event.

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### **TRAVEL**

**Travel:** Out of town travel and expenses are additional costs above speaker fees and must be booked and paid by the client.

**Airfare:** One (1) round trip airfare from Tampa, Florida. *If possible, book aisle seat.*

**Accommodations:** One (1) non-smoking room with queen sized bed for each night of the event in a clean, comfortable and quiet home or hotel. [If client selects a hotel, hotel fee is at the expense of the client, in addition to the speaker fee.]

**Morning Events:** Require a two (2) night hotel (or home) stay (the day before and day of event)

**Ground Transportation:** Client should arrange for the speaker to be picked up and dropped off at the airport, at the client's expense.

**Meals:** Client is responsible for providing a minimum of two meals per day to the speaker. Clestine is vegetarian and will eat dairy products.

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### **THE EVENT**

**Presentation Materials/Handouts:** Will be emailed in advance. The client must reproduce quality, full color copies in sufficient quantity for the expected audience.

**A/V Requirements (Keynote):** Wireless clip-on or cordless microphone.

**A/V Requirements (Workshop):** Wireless clip on or cordless microphone, laptop, LCD Projector, Eight foot screen, CD player, VCR and TV monitor (as speaker requests), classroom style seating, six foot table for props.

**Prop Table:** Small prop table required up front for any props Clestine needs for her keynote and workshop.

**Bottled Water:** One 16oz bottle of water with lemon should be placed up front for Clestine. *Preferably Aquafina or Dasani, but not required.*

**Video or Audio Taping:** Clestine requests that the event is video and audio recorded. [Audio copies should be CD's] All master copies should be given to the speaker for mass production. Advance permission from the speaker is required to retain copies.

**Product Sales:** Clestine's personal and spiritual growth materials are available for sale in the evening and/or the end of each presentation. She requires a 6ft table for product sales. Table should be set up in a high traffic hallway or area. Provide a large sheet to cover products during Clestine's presentation. Speaker also requests two (2) honest, trustworthy, personable & friendly individuals to run Clestine's product sales table during the specified times of the event.

**Product Discounts:** Selected products are on sale during day or weekend of event only. Discounts available for larger/bulk pre-orders. *If no materials are pre-ordered, speaker reserves the right to conduct product sales at the event.*

**For more information or questions:** Contact **Christine at 1-866-456-1126**,  
[Christine@DivineDiscipline.com](mailto:Christine@DivineDiscipline.com), call **813-482-8633**. Or visit [www.DivineDiscipline.com](http://www.DivineDiscipline.com)